

Monona PTO Meeting Agenda/Minutes
November 17, 2022
Winnequah IMC

Mission: Build an equitable, inclusive, and diverse community of parents and teachers to support one another as we grow together through the Monona Grove School District

Agenda

1. Welcome & Introductions
2. Spotlight: Monona Parks & Rec Department
Did not show

3. Principal Report
Jesse Starr - Associate Principal
Parent/Community Involvement
97% participation in Parent/Teacher conferences
67% in person
33% virtual

Survey to teachers about pros/cons of conferences. May adjust for next time.

Family engagement committee survey was done. They will be reviewing feedback.

Buddy Room activities. Creating leaves for bulletin board. 2nd/5th Grade buddies.

Dec 4th Sports Theme Dress up Day. Jesse Starr will be wearing Packers.

1st School Assembly

Entire school goal - Lunchroom behavior- earning leaves
Kindergarten/1st graders have already met the goals

Boy Scouts have made new Buddy Benches

If a child does not have a friend to play with, they can go to the buddy bench to look for a new friend to play with.

Pickup/Drop off - Helpers wearing bright yellow safety vests.

Lock down drill today 11/17

An email was sent out from the district with talking points

4. Upcoming/Ongoing Events

- a. Just Coffee
 - i. Sale through 11/25; delivery week of 12/12
 - ii. Questions for Gabrielle regarding switching roasters.
 - b. Bucky Book
 - i. Direct sales ends this week, 11/18
 - c. Spirit Wear
 - i. Sale through 11/20; delivery mid December
 - ii. Just under \$600 made so far. Goal is \$800
 - iii. Option to ship direct or delivery via school
 - d. Box Tops
 - i. Referral code: ABXE6JYR
Keep snapping receipts
 - e. Winnequah Week of Giving (11/28-12/2)
 - i. Flyer has been created and went home in Friday folders
 - ii. Several local business are matching funds (up to \$1500)
 - iii. Teacher wish lists
 - iv. 3rd grade food drive
 - f. Fruit Sale - January/February
 - i. skipped
 - g. Scrip
 - i. skipped
 - h. Future Takeout Tuesdays
 - i. Ideas and volunteers?
 - 1. Asking for ideas/volunteers.
 - a. Monona bakery floated
 - b. North Shore pizza floated
 - c. Culvers floated
 - i. Friendship Dance (Feb 2023)
 - i. Volunteers needed to reach out to local organizations for raffle items.
Working on Feb 10th for the target date. Pending to see if Gym is available
Rocky Rococco Pizza - Willing to give discount
Domino's willing to donate 10 large pizzas
Will reach out to North Shore Pizza and Subs
Will reach out to Ian's
Will reach out to Glass Nickel
Delivery would be preferred
Looking for raffle baskets/experiences - Target of 10
Jan 19th deadline for baskets/donations
5. Completed Events
- a. Parent Teacher Conference Dinner
 - i. Success - Teachers were happy with the sandwiches provided
 - b. Take Out Tuesdays
 - i. Ian's Pizza - October

- ii. Salvatore's Pizza - November 15th
- c. REAP
 - i. Sale through 11/14; delivery week of 12/12
- 6. Treasurer's Report
 - a. Venmo update- going well -
 - b. Taxes have been filed for previous fiscal year.

Next Meeting: January 19, 2023 (No PTO Meeting in December)

Spotlight: Jesse Starr - Student Diversity Club

Treasurer's Report

<i>Event (organized alphabetically)</i>	<i>Date/Month of Event</i>	<i>2021-22 Budget</i>	<i>2021-22 Actual (to date)</i>	<i>2022-23 Budget</i>	<i>2022-23 Actual (to date)</i>
Allocations to Winnequah	<i>ongoing</i>	-\$12,260.00	-\$11,017.23	-\$13,522.00	-\$2,033.80
Back to School Teacher Breakfast	<i>BEFORE SCHOOL: August</i>	\$0.00	\$0.00	\$0.00	-\$113.14
Box Tops	<i>Ongoing</i>	\$75.00	\$593.20	\$100.00	\$261.60
Bucky Books	<i>Fall: thru Nov 18</i>	\$250.00	\$390.00	\$250.00	\$28.95
Direct Donations					
EOYB: End of Year Bash	<i>May/June</i>	-\$1,000.00	\$375.91		
Friendship Dance	<i>February</i>			-\$500.00	
Fruit Sales	<i>WINTER: Jan-Feb</i>	\$500.00	\$750.00	\$500.00	
Hoot Hoot Hustle	<i>FALL: Oct 15, 2022</i>	\$3,700.00	\$3,762.00	\$1,500.00	\$4,806.06
Just Coffee (Fall)	<i>FALL: September 19 - Oct 5</i>	\$400.00	\$608.13	\$500.00	\$412.96
Just Coffee (Winter)	<i>FALL/WINTER: Nov 1-17</i>	\$400.00	\$630.13	\$500.00	
Kindergarten Ice Cream Social	<i>BEFORE SCHOOL: August</i>	\$0.00	\$0.00	-\$300.00	-\$280.00
Kringle	<i>SPRING: Easter</i>	\$200.00	\$1,437.60	\$1,000.00	
REAP	<i>Nov 1-14</i>	\$200.00	\$386.71	\$100.00	PENDING
School Supply Kits	<i>LATE SPRING</i>	\$175.00	\$211.00	\$175.00	PENDING
Spirit Wear	<i>Nov 1-20</i>	\$500.00	\$822.00	\$800.00	
TOT (Previous Fiscal Year)		-	-		\$132.29
TOT: Ian's #1	<i>October 18, 2022</i>			\$200.00	\$371.13
TOT: Salvatore's #1	<i>November 15, 2022</i>				PENDING
Teacher Appreciation Week	<i>SPRING: first week in May</i>	-\$750.00	\$702.50	-\$700.00	
Walk to School Day	<i>FALL: October 5, 2022</i>	-\$200.00	-\$176.15	-\$200.00	-\$67.70
Winnequah Week of Giving	<i>Thanksgiving</i>	\$2,500.00	\$3,252.08	\$3,000.00	
After-School Program			\$2,000.00		\$3,966.03
PTO Meeting Childcare		-\$100.00	-\$40.00	-\$100.00	-\$40.00
Annual Tax Preparation	<i>year ends June 30; taxes due by</i>	-\$625.00	-\$625.00	-\$625.00	-\$630.00
Jumbula Fees		-\$60.00	-\$60.00		-\$5.00
Misc Non-Event Fees/Expenses		-\$125.00		-\$100.00	
Garden Fund Balance			\$1,125.90		\$1,041.40
Total		-\$1,075.00	\$6,548.53		\$6,809.38

Allocations to Winnequah to Date

KDG								
PO#	Vendor	Acct. #	Notes	Requested Amt.	Amt. Paid	Date Requested	Status	Date Approved
			"Novel Effect" Se	\$200.00		Nov 4, 2022	Approved	Nov 7 2022
			Balance	\$200.00	\$0.00			
			Allocation	\$1,152.00				
			Remaining	\$952.00				
1st								
PO#	Vendor	Acct. #	Notes	Requested Amt.	Amt. Paid	Date Requested	Status	Date Approved
			Classroom book	\$525.00		11/16/2022	Pending	
			Balance	\$525.00	\$0.00			
			Allocation	\$1,188.00				
			Remaining	\$663.00				
ART								
PO#	Vendor	Acct. #	Notes	Requested Amt.	Amt. Paid	Date Requested	Status	Date Approved
			Annual Clay Ord	\$400.00		9/20/2022	Approved	9/22/2022
			Etching Tools/Su	\$108.80	\$108.80	10/4/2022	Approved	10/6/2022
			Balance	\$508.80	\$108.80			
			Allocation	\$1,000.00				
			Remaining	\$491.20				
BUILDING								
PO#	Vendor	Acct. #	Notes	Requested Amt.	Amt. Paid	Date Requested	Status	Date Approved
	Opera For the Young			\$800.00		9/19/2022	Approved	9/21/2022
			Balance	\$800.00	\$0.00			
			Allocation	\$2,000.00				
			Remaining	\$1,200.00				
			Allocation TOTA	\$13,522.00				
			Remaining TOT/	\$11,488.20				
			Used Total	\$2,033.80				